CPK Scan

This is the Welcome screen of CPK Scan program.

User need press <ENT> to enter the main menu.

This is the Main Menu of program (Traditional Chinese).

Now we'll teach you how to change the interface to English.

Changing Language

Press <2> or < ↑ > and <ENT> to choose the 2. Setting.
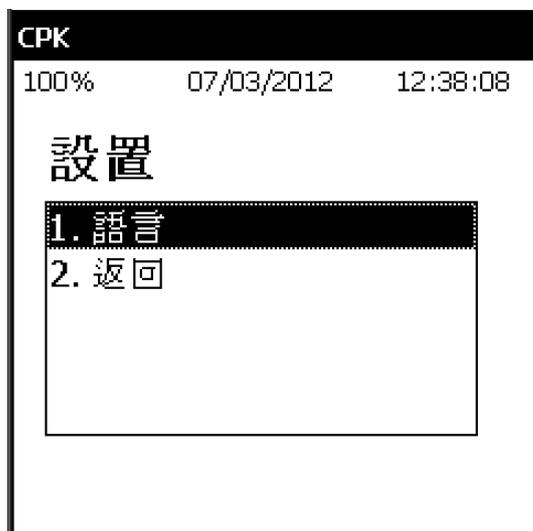
Inside the Setting form, press <1> to go inside 1. Language.
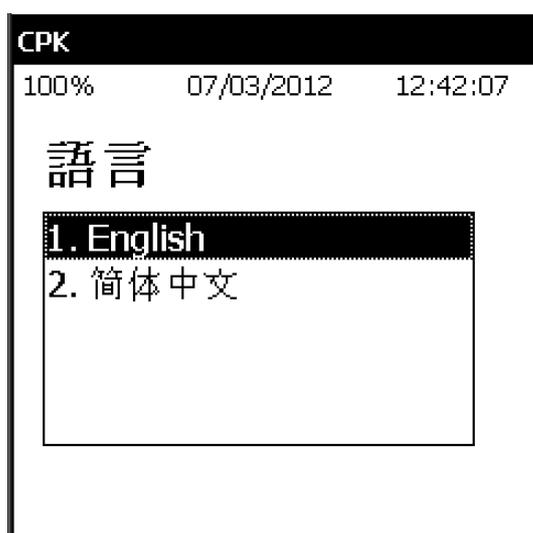
Then user can press:
<1> for English
<2> for Simplified Chinese

For example: We press <1> for selecting English.

```
CPK
100%        07/03/2012       14:20:07
   MAIN MENU        [CPK logo]

Machine ID: 001
1. PROGRAM
2. SETTINGS
```

Now the program will go to the Main Menu with English interface.

Program

```
CPK
100%        07/03/2012       14:22:42
   MAIN MENU        [CPK logo]

Machine ID: 001
1. PROGRAM
2. SETTINGS
```
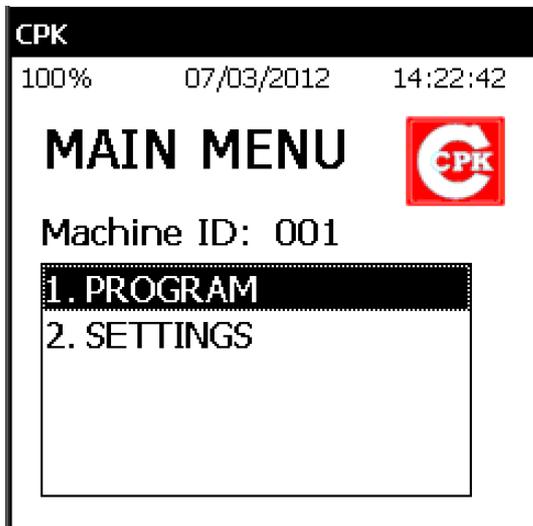
In the Main Menu, user can press <1> to go inside the Program form.

```
CPK
100%        07/03/2012       14:24:14
   PROGRAM

1. Stock In
2. Stock Out
3. Stock Take
4. Back
```
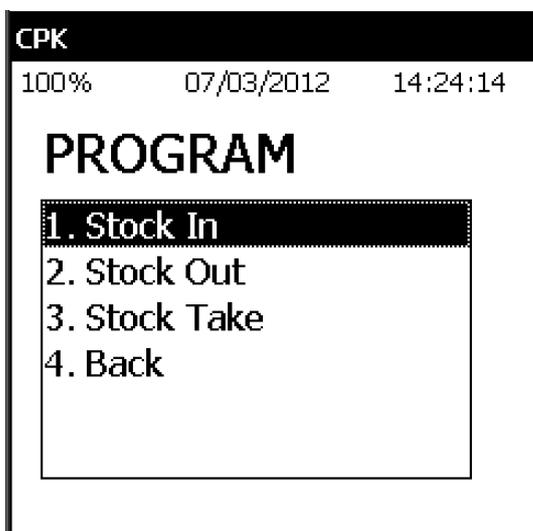
In the Program Menu, users can choose which action that they want to do as the following options:
Press <1>: Stock IN
Press <2>: Stock OUT
Press <3>: Stock TAKE

For example: we choose 1. Stock IN

3

Stock IN

In the Stock IN menu, there are 5 main functions to let users to choose:

Press <1> for Scan Data

Press <2> for Read Data

Press <3> for Search Data

Press <4> for Export Data

Press <5> for Cleat All Data

Scan Data

User should enter Staff ID, Location, Item Code and Quantity for storing a new record.

Step 1: Scan or enter CORRECT Staff ID in the field. For manual input, please press <ENT> to continue.

If program checks the input of Staff ID is correct, the cursor will jump to Location field.

For incorrect Staff ID, a message will prompt out for alerting user.

CPK

100%	07/03/2012	14:53:56

Stock In   (Scan Data)

Staff ID: | S001 |

Location: | |

Item Code:

| |

Qty: | 1 |

If the Staff ID is correct, the cursor will jump to Location field automatically.

CPK

100%	07/03/2012	14:58:23

Stock In   (Scan Data)

Staff ID: | S001 |

Location: | 123 |

Item Code:

| |

Qty: | 1 |

Step 2: Scan or enter the Location. For manual input, please press <ENT> to continue.

CPK

100%	07/03/2012	14:59:43

Stock In   (Scan Data)

Staff ID: | S001 |

Location: | 123 |

Item Code:

| ABCD000023 |

Qty: | 1 |

Step 3: Scan or enter the Item Code. For manual input, please press <ENT> to continue.

After scanning correct Item Code, the cursor will jump to Quantity field.

Step 4: Enter the quantity and press <ENT> to save as a new record. Default quantity is 1.

For storing a new record successfully, a success message will prompt out.

Read Data

User can view all the stored records in Stock IN.

Press <←> or <→> to view next record or previous record.

Delete Specific Data

```
CPK
100%        07/03/2012      16:53:07
Stock In                   (Read Data)
------------------------------------------
(2/2)
 Scan Date Time:
 2012-07-03 16:45:35

 Staff ID: S002

 Location: 123

 Item Code: ABCD000025

 Qty: 20
```

To delete the specific data when user is in Read Data form, pressing <DEL> button [A (Orange color button) + Backspace]

```
CPK
100%        07/03/2012      16:56:25
Stock In                   (Read Data)

Question                          [X]

  (?)    Are you sure to delete this
         record?

       [ 是 ]      [ 否 ]

Item Code: ABCD000025

Qty: 20
```

A question box will prompt and ask user to delete this record or not.

```
CPK
100%        07/03/2012      16:59:32
Stock In                   (Read Data)
------------------------------------------
(2/2)
 Scar   Delete Confirm [OK] [X]
 2012
        The record is deleted.
 Staf
 Location: 123

 Item Code: ABCD000025

 Qty: 20
```

A successful message will prompt out when the record is deleted successfully.

Search Data

```
CPK
100%        07/03/2012      17:05:30
Stock In                 (Search Data)
--------------------------------------
(0/0)     (Search By Item Code)

Scan Date Time:


Staff ID:
Location:
Item Code:
Qty:
```

In the Search Data form, user can scan or enter item Code for searching the stored data. And then pressing <ENT> to confirm.

For example:
User wants to search the Item Code which is ABCD000023.

```
CPK
100%        07/03/2012      17:08:30
Stock In                 (Search Data)
--------------------------------------
(1/1)        ABCD000023

Scan Date Time:
2012-07-03 15:18:13
Staff ID: S001
Location: 123
Item Code: ABCD000023
Qty: 10
```

The stored records which has ABCD000023 will display, and pressing <←> or <→> to view next record or previous record.

Export Data

```
CPK
100%        07/04/2012      09:29:15

Export Data

1. Record By Record
2. Sum Up Qty By Item
3. Back
```

For the exporting data, there are two methods as below:
1. Record By Record
2. Sum Up Qty By Item

User can press <1> or <2> to export data what he wants.

If user presses <1>, the data is exported a CSV file with Date, Time & Machine ID to \My Documents folder on the mobile device.

After exporting data, program will ask users that need delete all records of not. User can select <YES> or <No> as they want.

After exporting the CSV file successfully, user can get back the exported file through ActiveSync.

Clear All Data
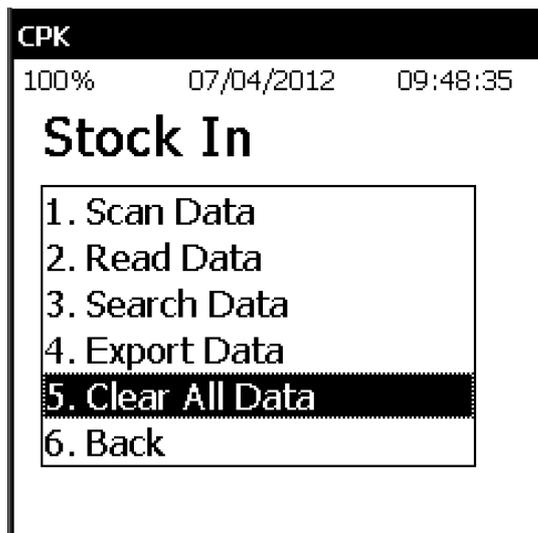
User can perform clearing all data when pressing <5>.
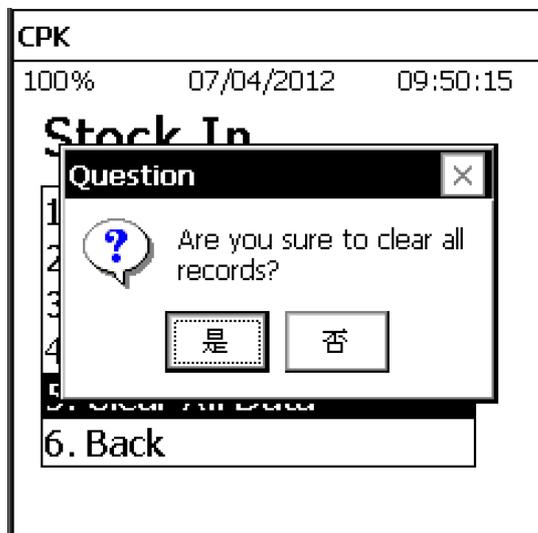
There will be a question box for asking the user is sure to delete or not.
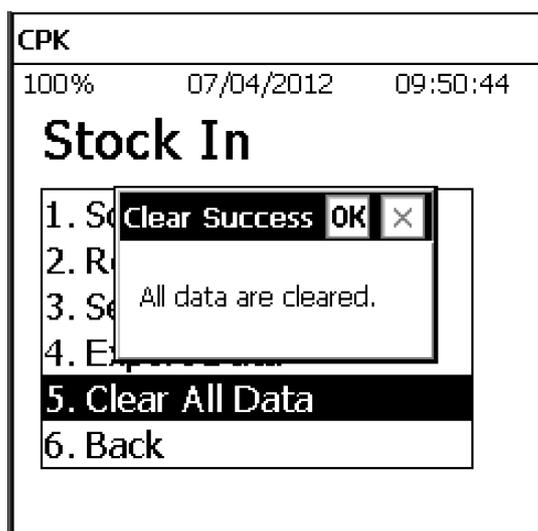
A message prompts out once all data are cleared.

10

Remark:

Pressing <ESC> button [F (Blue color button) + LEFT button] can help users to clear field data, back to previous field or leave the existing form.